

*Mansfield Independent School District*

# Extracurricular Code of Conduct

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## **STATEMENT**

Participation in Mansfield ISD Extracurricular Activities is a privilege and not a right. Therefore, the behavior expectations set forth in the Mansfield ISD **Extracurricular Code of Conduct (“ECC”)** can and do often exceed the behavior expectations set forth in the Mansfield ISD **Student Code of Conduct (“SCC”)**.

## **SECTION I: EXTRACURRICULAR BOARD POLICIES**

The following are key, but not exclusive, MISD Board Policies related to extracurricular activities. Each Coach/Director/Sponsor, director and sponsor should become familiar with the policies identified below and with all of the guidelines and procedures included in this document.

### ***ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS***

EIA (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=EIA\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=EIA(LEGAL).pdf)

### ***ATTENDANCE - COMPULSORY ATTENDANCE***

FEA (LOCAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FEA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FEA(LOCAL).pdf)

### ***STUDENT WELFARE - STUDENT SAFETY***

FFF (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FFF\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FFF(LEGAL).pdf)

### ***STUDENT ACTIVITIES***

FM (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FM\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FM(LEGAL).pdf)

FM (LOCAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FM\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FM(LOCAL).pdf)

### ***STUDENT RIGHTS AND RESPONSIBILITIES***

FN (LOCAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FN\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FN(LOCAL).pdf)

### ***STUDENT RIGHTS AND RESPONSIBILITIES - INTERROGATIONS AND SEARCHES***

FNF (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FNF\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FNF(LEGAL).pdf)

### ***STUDENT RIGHTS AND RESPONSIBILITIES - COMPLAINTS/GRIEVANCES***

FNG (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FNG\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FNG(LEGAL).pdf)

### ***STUDENT CONDUCT – DRESS CODE***

FNCA (LOCAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FNCA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FNCA(LOCAL).pdf)

### ***STUDENT DISCIPLINE***

FO (LOCAL)      [https://pol.tasb.org/Policy/Download/1104?filename=FO\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=FO(LOCAL).pdf)

### ***COMMUNITY RELATIONS - SCHOOL VOLUNTEER PROGRAM***

GKG (LEGAL)      [https://pol.tasb.org/Policy/Download/1104?filename=GKG\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/1104?filename=GKG(LEGAL).pdf)

## SECTION II: GENERAL GUIDELINES

Mansfield's Extracurricular Participants are expected to act with Class, PRIDE and DIGNITY at all times.

The purpose of this ECC is to establish regulations and procedures so that students in extracurricular activities can be successful. Additionally, violations of regulations and procedures that occur ON or OFF school grounds throughout the entire calendar year can be dealt with in a fair and timely manner as well as to provide appropriate consequences for students who violate the code.

Participation in extracurricular activities is considered a privilege and higher standards are expected from all participants as it pertains to grades, behavior in and out of school, attendance, work ethic, and commitment. Any behavior that is deemed unbecoming of a participant will be subject to punishment by the Coach/Director/Sponsor of the activity.

**It should be noted that the MISD student code of conduct and local school policies regarding appropriate behavior shall always be applied first and foremost when violations occur at a school, contest/event, traveling to and from a contest/event, or when the students represent themselves as a part of a school team, organization, or school group.** The district standards are set as a minimum, but extracurricular programs may choose to establish more stringent guidelines deemed, as necessary.

- The Coach/Director/Sponsor has the ability to set higher standards than those of the SCC for both behavior and discipline.
- Each extracurricular activity may have specific a constitution and by-laws in addition to the ECC.
- Students who choose to participate in extracurricular activities are role models, and exemplary behavior is expected of them **at all times.**
- The ECC does not limit or restrict the authority of the Coach/Director/Sponsor, or school administrator from imposing other consequences in addition to the penalties set forth below, in the ECC.
- Discipline imposed under the SCC will not limit or prevent the imposition of consequences under the ECC. Moreover, any modification of discipline imposed under the SCC or a decision to overturn the discipline imposed

under the **SCC** may not affect any consequences imposed under the **ECC**.

## SECTION III: GENERAL DISCIPLINE

Extracurricular participants have the responsibility to:

- be good representatives of their school, family and community,
- make a constant effort to project a positive, respectful image,
- be considerate of those around them,
- actively avoid situations that may reflect poorly on themselves and/or Mansfield ISD,
- exhibit proper behavior,
- adhere to the specified guidelines and rules of their chosen activities,
- follow the guidelines and rules of the SCC, and
- the **ECC** applies to all Mansfield's Extracurricular Participants 365 days a year, 7 days a week, and 24 hours a day while you are part of a team.

### Disciplinary Procedures

Unless the infraction deals with tobacco, alcohol, or drugs, a Coach/Director/Sponsor will review all facts and circumstances surrounding a particular event and determine appropriate disciplinary action or sanctions.

- FIRST OFFENSE  
A Student and Coach/Director/Sponsor conference to discuss the event and any \*sanctions. Possible dismissal, considering the severity of the infraction and approval of campus athletic coordinator, appropriate supervisory director, or campus principal.
- SECOND OFFENSE  
A Parent, student and Coach/Director/Sponsor conference to discuss the event and \*sanctions. Possible dismissal, taking into account current and past infractions and notification ahead of dismissal to campus athletic coordinator, appropriate supervisory director, or campus principal.
- THIRD OFFENSE  
A Parent, student, Coach/Director/Sponsor/Director conference, likely dismissal or \* sanctions.

\*Sanctions may include but are not limited to: verbal reprimand, physical activity, bench time, loss of playing or performance opportunities, suspension from program, or removal from program. Nothing in the Extracurricular Code of Conduct limits the authority of a Coach/Director/Sponsor to impose reasonable sanctions for students who breach program conduct expectations.

## **Suspension from a Program**

A student suspension from an Extracurricular Program should be afforded:

- Student given the reason(s) for the suspension;
  - Parent notified [best practice in person or by phone, never by texting, then followed-up with written notification);
  - Conference if requested;
  - The time and provisions of the suspension in writing; and
  - The conditions of expectations during the suspension;
    - Practice
    - Games
    - Travel
    - Attire
    - Etc...

## **Dismissal from a Program**

A student dismissal from an Extracurricular Program should be afforded:

- A Parent, student and Coach/Director/Sponsor conference;
  - Student given the reason(s) for the dismissal;
  - Student given an opportunity to explain his/her account; and
  - Process and procedures for reentering the program, if any.

## SECTION IV: SPECIFIED INFRACTIONS

*The following rules apply to Extracurricular students for SPECIFIED INFRACTIONS at all times during the calendar year from the day of entry into an MISD campus and do not restart at the beginning of a new school year while at that same campus.*

**In the event a violations occur at a school, contest/event, traveling to and from a contest/event, or when the students represent themselves as a part of a school the Coach/Director/Sponsor must report to Campus Administration.**

### **Tobacco**

THE USE OF ANY TOBACCO PRODUCTS OR OF ELECTRONIC CIGARETTES IS NOT ALLOWED AT ANYTIME.

The Extracurricular student who violates the above stated rule shall be subject to the following:

- FIRST OFFENSE:
  1. Parent notification by the Coach/Director/Sponsor.
  2. The student will complete 10 hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by the Coach/Director/Sponsor prior to acceptance.
  3. Extra conditioning, practice, or \*Sanctions as determined by Coach/Director/Sponsor.

*In order to return to active competition, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3.*

- SECOND OFFENSE:
  1. Parent notification by the Coach/Director/Sponsor.
  2. The student will complete 20 hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in

which the students is receiving the community service hours. The hours will be verified by the Coach/Director/Sponsor prior to acceptance.

3. Extra conditioning, practice, or \*Sanctions as determined by the Coach/Director/Sponsor.

*In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3.*

- THIRD OFFENSE:

1. Parent notification by the Coach/Director/Sponsor.
2. The student will complete 20 hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by the Coach/Director/Sponsor prior to acceptance.
3. The student will be suspended 10% of the program, 10 days, or next performance in consultation with the Director of Fine Arts or Athletics. If offense occurs during the off-season, then the suspension will begin the Monday preceding the first competition or performance.
4. Extra \*Sanctions as determined by the Coach/Director/Sponsor.

*In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3, #4.*

- FOURTH OFFENSE:

1. Parent notification by the Coach/Director/Sponsor.
2. The student will be suspended from participation from all competitions or performances for a minimum of one calendar year.
3. Removal from class and attendance roster will be at the



Coach/Director/Sponsor's discretion.

4. If returning to program after one calendar year, the student will have complete forty (45) hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by the Coach/Director/Sponsor prior to acceptance.

*In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #4.*

### **Alcohol and Illegal Drugs**

THE USE, CONSUMPTION, OR POSSESSION OF ANY ALCOHOLIC BEVERAGES AND/OR POSSESSION OF ILLEGAL DRUGS OR DRUG PARAPHERNALIA IS NOT ALLOWED AT ANYTIME.

The Extracurricular student who violates the above-stated rules shall be subject to the following:

- *FIRST OFFENSE:*
  1. Parent notification by the Coach/Director/Sponsor.
  2. The student will be suspended from participation from all competitions or performances for 10% of the program, 10 days, or next performance of the program in consultation with the Director of Fine Arts or Athletics. If offense occurs during the off-season then the suspension will begin the Monday preceding the first competition or performance.
  3. The student will complete thirty (30) hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by Coach/Director/Sponsor prior to acceptance.

4. A negative drug test must be submitted to the Coach/Director/Sponsor prior to the student returning to competition status within 7 calendar days prior to return to competition status. The drug test must be administered by a third party lab or doctor's office at the expense of the student and approved by the Coach/Director/Sponsor prior to returning to competition status.

*In order to return to active competition, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3, #4.*

- SECOND OFFENSE:

1. Parent notification by the Coach/Director/Sponsor.
2. The student will be suspended from participation from all competitions or performances for 20% of the program, 20 days, or next 2 performance of the program in consultation with the Director of Fine Arts or Athletics. If offense occurs during the off-season then the suspension will begin the Monday preceding the first competition or performance.
3. The student will complete thirty (30) hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by Coach/Director/Sponsor prior to acceptance.
4. A negative drug test must be submitted to the Coach/Director/Sponsor prior to the student returning to competition status within 7 calendar days prior to return to play status. The drug test must be administered by a third party lab or doctor's office at the expense of the student and approved by the Coach/Director/Sponsor prior to returning to competition status.
5. Student must provide proof of and completion of a preapproved Alcohol and Drug Awareness Course at the expense of the student, prior to being eligible for return to competition status.
6. Extra \*Sanctions as determined by Coach/Director/Sponsor.

*In order to return to active competition, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3, #4, #5.*

- **THIRD OFFENSE:**

1. Parent notification by the Coach/Director/Sponsor.
2. The student will be suspended from all participation for a minimum of one calendar year. Removal from attendance roster will be at the Coach/Director/Sponsor's discretion.
3. If returning to program after one calendar year, the student will have complete sixty (60) hours of community service for their school, non-profit organization or another preapproved organization by the Coach/Director/Sponsor. The community service shall not be directly with the program, at any level, in which the students is receiving the community service hours. The hours will be verified by Coach/Director/Sponsor prior to acceptance.
4. A negative drug test must be submitted to the Coach/Director/Sponsor prior to the student returning to competition status within 7 calendar days prior to return to play status. The drug test must be administered by a third party lab or doctor's office at the expense of the student and approved by the Coach/Director/Sponsor prior to returning to competition status.
5. Student must provide proof of and completion of a preapproved Alcohol and Drug Awareness Course at the expense of the student, prior to being eligible for return to competition status.

*In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program, completed criteria outlined in #2, #3, #4, #5.*

**\*AN EXTRACURRICULAR STUDENT SHALL NOT ATTEND A PARTY OR SOCIAL GATHERING WITH KNOWLEDGE THAT ALCOHOL OR DRUGS ARE PRESENT. AN EXTRACURRICULAR STUDENT WHO**

DETERMINES THAT ALCOHOL OR DRUGS ARE PRESENT MUST LEAVE THE PARTY OR SOCIAL GATHERING IMMEDIATELY.

Points of note under Section IV:

- Sanctions placed on extracurricular students may be passed from one program to another program in which the student participates.
- The discipline imposed as a result SPECIFIED INFRACTIONS of the ECC will not start over each year if student is attending same school.
- If the infraction occurs while at on an MISD property, at a MISD event, or in a MISD vehicle the Coach/Director/Sponsor will notify the campus administration.
- Discipline imposed under the SCC will not limit or prevent the imposition of consequences under the ECC.
- Modification of discipline imposed under the SCC or a decision to overturn the discipline imposed under the SCC may not affect any consequences imposed under the ECC.
- A Coach/Director/Sponsor may determine to lessen a consequence due to a student's substantial cooperation with an investigating.